



Huntingdon-Bedford-Fulton  
**AREA AGENCY  
ON AGING**

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Joint Board Meeting of the Commissioners  
of Huntingdon, Bedford, & Fulton Counties

Monday December 11, 2023

The Joint Board of Commissioners, serving as the governing board of the Huntingdon-Bedford-Fulton Area Agency on Aging, met on Monday, December 11, 2023, at 10:00 am at the Forbes Road Conference Center, Breezewood. Bedford County Commissioner Chair Paula Shives opened the meeting . Commissioners in attendance included Scott Walls, Mark Sather, Paula Shives, Alan Frederick, Jeff Thomas, Deb Baughman, AAA staff Connie Brode, Lori Heaton, Alton Miller.

Item 1- Minutes.

Motion was made to accept the minutes of the September 11, 2023 meeting Frederick/Sather

Item-2 Financials

Sherry Kovach reviewed the HBF budget revisions and amendments, also went thru October financials.

Item 3- Options

The block grant is under spent by \$133,000 related to providers and staff vacancies, also waiting list numbers are high related to provider shortage.

Lori Heaton explained that the agency would now like to begin utilizing the consumer reimbursement payment model within the options program. This will allow consumers to hire their own caregivers and be reimbursed, all regulations of the options program apply.

Item 4- Caregiver support program

Connie explained we do have a wait list for the caregiver support program for the first time and we have 3-4 people waiting for home modifications.

5-Administration

Approved 2024 meeting schedule Thomas/ Frederick

Approved increase in staff meal reimbursement for trainings and out of county meetings based on government rate. Sather/Frederick

Reviewed Advisory council member openings and explained requirements to be a member of the board.

6-senior centers

Bobbi Manges provided Activities calendar and it was reviewed that activities are creative helping to increase attendance.

#### 7- transportation

Penn Dot will be coming in January to do a study on mileage based vs zone based fees.

Connie explained we are exploring the possibility of relocating Bedford Depot and Central Dispatch due to the need for more space and better conditions.

Discussed driver shortages and concern that there has been great turnover. However new HR Director is using new methods which is showing some promise.

#### 8- Human Resources

A personnel report was e-mailed to each commissioner for their review. Alton Miller was introduced as new Human Resource Director.

Beginning the first of the year the agency will be implementing Bamboo which is a new Human Resources system, that will make tracking employees records and time keeping more fluent and less labor intensified.

Approved 24 Holiday Schedule Walls/Baughman

#### 9- executive session

Motion made by Thomas/Walls to enter executive session, carried unanimously.

Coming out of executive session no action was needed and a motion Frederick/Walls was called for to adjourned at 11:45 am.