

Commissioners Meeting Minutes

March 3, 2025

1. Scott Walls called the meeting to order. There was a motion to approve the minutes from December 9, 2024.
**Commissioner Bunch made the motion, Commissioner Reeder 2nd, Motion carried
2. Financial updates.
 - Jamie Stombaugh reviewed the January financials and finding updates. Jamie explained the AAA to AAA asks were due 1/31//25. We made a \$64,000 request - \$12,000 for CSP, \$2000 for recoup of interest payments due to funding delays and \$40,000 in Title 19 I & R.
 - Jamie provided update on the financial audit/monitoring. There were no findings.
 - Reviewed Aging Title 3 monitoring – Administration for Community Living (ACL)/Feds really looking under the microscope.
 - Reviewed there was an error with how the Health and Wellness funding was applied and that we owned it and this is being corrected. There are now internal procedures in place regarding the ledger coding to avoid this type of mistake in the future.
 - Explained that the Comprehensive Aging Program Evaluation (CAPE) will be happening soon.
 - Reviewed the balance sheets for revenue and expenditures.
 - Reviewed MATP driver bonuses
 - Reviewed service stabilization funds
 - Reviewed rainy day funds and larger claim items
 - explained use of placeholders for difficult to spend funds
 - reviewed program notables
 - Commissioner Wink asked about the HDM and Congregate meal programs. Discussed we have cut 50 people from the HDM program. Discussed anticipation of a sizeable donation.
 - Commissioner Harvey asked more about the AAA to AAA transfers.
 - Commissioner Stiles asked about the use of our reserves.
 - **Motion was made to approve the financial report. Commissioner Wink made the motion. Commissioner Thomas seconded the motion. Motion carried.
3. Administration
 - Discussed 4 year plan update due to ACL recommendations.
 - Dept of Aging – no final guidance ??

-Discussed resolution for FY 25/26.

-Discussed more in depth the new CAPE monitoring process and how it will now be public facing.

- Explained Service Statistics

-Discussed Guardianship program

**Motion was made to sign the resolution. Commissioner Thomas made the motion. Commissioner Reeder Seconded the motion. Motion carried

4. In-Home Services

-shared waiting list information

5. Caregiver Support Program

-shared waiting list information

6. Senior Centers

- Discussed that the Everett Senior Center is moving. Commissioner Wink asked if there would be ribbon cutting. Discussed ideas about publicly announcing this and possibly having the Chamber of Commerce present.

-Shared program schedules for the centers.

7. Transportation program

- shared ridership statistics – discussed trips did not drop in the winter. Discussed that the fare increase did not have a big impact on the ridership.

-Reviewed staffing – discussed implementation of IVR.

-Commissioner Wink asked about cleanliness issues an volunteer driver responsibilities.

-Discussed the possibility of designating a van to the senior centers.

- Discussed status update of Central Dispatch enovation.

-Discussed the possibility of new Huntingdon Care Management and Depot Office location.

8. Human Resources

-Provided personnel report

-4 day work week discussion – discussed proposal of this option to help recruit and retain staff. Commissioner Baughman and Thomas discussed the shift towards

work/life balance, and it was discussed that other businesses and agencies are doing the same thing.

**Motion to adjourn by Commissioner Reeder. Seconded by Commissioner Stiles.
Motion Carries.