Huntingdon-Bedford-Fulton
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Meeting of the Commissioners of

Huntingdon, Bedford and Fulton Counties

Monday, July 11, 2022

Holiday Inn Express, Breezewood, PA

The Commissioners of Huntingdon, Bedford and Fulton Counties, serving as the Joint Board of the Area Agency on Aging, met on Monday July 11, 2022. The meeting was opened by Bedford County Commissioner Chair Barry Dallara. In noting a lack of quorum, the meeting began with item numbers that did not require a vote from the board. Once the remaining member joined the meeting, items were addressed that required action from the board.

Item 5 - In home services. There are currently 93 individuals waiting for services and 29 individuals waiting for a provider. Commissioner Walls asked for an overview of in-home services. Connie provided a list of services considered to be in-home. Commissioner Thomas commented that he assumed this was the same for other AAAs. Connie confirmed that it was.

Item 6 - Protective Services. Connie provided an update regarding the task force meeting for Bedford and Huntingdon Counties. The Agency is trying to build the relationship with law enforcement in each of the counties to see that victims of a crime are getting their day in court. Many cases never make it to court.

Item 7 - Senior Centers. Connie informed the Commissioners that all full-time senior centers received $4752.00 in special grant money for the year. Satellites received $1000. Manns Choice Senior Center and Breezewood did not receive funding this year. Connie explained that Manns Choice Senior Center has moved from the old school to a church in the area. The church does not want to go thru the kitchen inspection process, therefore, they are not eligible to receive funding. Connie stated that Three Springs Senior Center has elected new officers and board members.

Deb Baughman commented about how COVID has affected the older population. She is aware of funding that may be used to assist Senior Centers. Connie said she could contact Bobbi Manges, Senior Centers Director, for programing opportunities.

Item 8 - Transportation. Trips are increasing in two of the three counties. A report was provided showing current status of the trips and funding projects to date. Connie informed the commissioners of the new evolution data base the staff will be trained on following week. HBFAAA is waiting on vehicles

and the extra $405,000 in Cares money being provided by PennDOT to supplement losses of last year's revenue.

Item 9 – HR. Connie introduced Lori Heaton as the new Deputy Director of the Agency. Lori has over 30 years of experience and will be a wonderful asset to the Agency. Sherry Kovach also expressed her appreciation in working with Lori over the past few years. The Agency has a Cart Driver vacancy currently in the Bedford Depot.

Item 10 - Health and Wellness. The Agency will be providing the Health and Wellness benefit to employees this fiscal year. The item is part of the benefits package when the Agency has funding available to provide it.

Having a quorum, the following items were reviewed:

Item 1 - Minutes. The minutes of the May 2, 2022 were approved as presented.

Item 2 - Salaries. Connie requested official approval of the salary increase based on previous email correspondence. **Motion** was made by Commissioner Frederick and seconded by Commissioner Walls. All approved.

Item 3 - Financial Update - A) Connie requested approval of the March financial report due to lack of a quorum at the March meeting.

B) May financials - The Agency continues to be under spent in block grant funding mostly due to lack of provider issues. The Agency carried over all program money that was permitted. The Agency did expend all state caregiver support money and requested additional funds to supplement this program. The Agency will have an opportunity to do an additional ask for funding before the end of the fiscal year. Sherry commented that it is critical that the Agency begin the fare increase process with PennDOT. **Motion** was made by Commissioner Baughman and seconded by Commissioner Bunch.

Sherry Kovach provided the update on May's financial report.

C) FY22/23 budget - Sherry reviewed the proposed budget to date.

D) Health insurance renewal approval - Connie requested official approval following email correspondence approval for employee health insurance. **Motion** was made by Commissioner Thomas to accept the Highmark renewal for fiscal year 22/23. Seconded by Commissioner Frederick. Motion carried unanimously.

Item 4- Administration. A) Title VI and Public Participation Plan - Connie requested official approval following discussion from the March meeting on the Title VI and Public Participation Plan. **Motion** made by Commissioner Baughman to approve the plan and was seconded by Commissioner Sather. Motioned carried unanimously.

B) Contract Renewals - Connie requested official approval for contract renewals for FY22-23. **Motion** made by Commissioner Walls to approve all contracts. Commissioner Frederick seconded. Motion carried unanimously.

C) Nutrition Services - Connie requested official approval of the new meal rates provided by PCN. Bids were opened by the Bedford County Commissioners during a regular county meeting. PCN/Nutrition Group was the only provider to bid. Email notification was sent out for approval. **Motion** was made by Commissioner Shives to approve the new contracted rates with a second by Commissioner Baughman. Motioned carried unanimously.

Meeting was adjourned at this time.